

## **PERSONAL DATA and PRIVACY POLICY**

This Personal Data and Privacy Policy ("Policy") governs the manner in which PlaTCOM Ventures Sdn Bhd ("PlaTCOM") collects, uses, maintains, secures, retains and discloses information collected from ("User" or "You") of the [www.platcomventures.com](http://www.platcomventures.com) website ("website"). This Policy applies to PlaTCOM website and the services offered therein by PlaTCOM.

Information on website:

### **Our website uses cookies**

Our website uses "cookies". By using our website and agreeing to this Policy, you consent to our use of cookies in accordance with the terms of this Policy.

### **Cookies**

We may store information (commonly known as a "cookie") on your computer when you log in to PlaTCOM's website. Cookie is a file containing an identifier that is sent by a web server to a web browser and is stored in a User's web browser. Cookies can be used by web servers to identify and track users as they navigate different pages on a website and identify users returning to a website. Cookies are stored on the User's hard drive for record keeping purposes. We are able to read these cookies for information purposes when you revisit PlaTCOM's website. The type of information we collect as a result of a cookie being accepted by you is specific to your PC and includes the IP address, the date and time the PC visited PlaTCOM's website, what parts of PlaTCOM's website were looked at and whether the web pages requested were delivered successfully. This information is anonymous; it represents a computer rather than a person.

We use the cookie information to improve our knowledge of the use of our website and to enable us to be able to ascertain whether PlaTCOM's website is operating at an optimal level. This allows us to enhance our web offerings to you and to provide an enjoyable and an innovative online experience.

User may choose to set their web browser to refuse cookies, or to alert you when cookies are being sent. If they do so, some parts of the website may not function properly.

Some of our business partners may use cookies on our site (for example, links to business partners). We do not want our business partners to use cookies to track our visitors' activities once they leave our sites. However, we may not have total control over how our business partners may use cookies on our website. If you become aware that PlaTCOM's business partner is placing an unwanted cookie on your hard drive, please contact us to assist us in resolving the problem.

### **Information Collection and Use**

We may collect, store and use the following information:

- (a) information about your computer and about your visits to and use of PlaTCOM website (which may include your IP address, geographical location, browser type and version, operating system, length of visit, page views and website navigation;
- (b) information that you provide to PlaTCOM including your full name, identification number, date of birth, gender, religion, contact details including address, telephone number, e-mail address, employment details, details as to inventions and

commercialization and other related information when you register on the PlaTCOM's website, subscribe to PlaTCOM newsletter, fill out a form in connection with our services, activities or resources made available on the PlaTCOM website; and

(c) any other information that you choose to send to us.

Users may however, visit our Website anonymously and may refuse to supply personally identifiable information, where in such cases, Users may be prevented from engaging in certain Website related activities or have access to certain information

We may use the information collected to:

- (a) Administer the website;
- (b) Anticipate and resolve problems with any services supplied to you;
- (c) Better tailor and improve the features of PlaTCOM's website;
- (d) Send you general (non-marketing) commercial communications;
- (e) Send you email notifications, which you have specifically requested;
- (f) Send you our newsletter and communications which we think may be of interest to, by post or by email, as indicated by you when you register through our website;
- (g) Provide third parties with statistical information about our users, however this information will not be used to identify any individual user;
- (h) Respond to enquiries or requests submitted by you relating to our website;
- (i) Keep the website secure and prevent fraud; or
- (j) Verify compliance with the terms and conditions governing the use of the website.

**Personal data collection as to services provided by PlaTCOM**

PlaTCOM collects from you information which includes but is not limited to your full name, identification number, date of birth, gender, religion, contact details including address, telephone number, e-mail address, employment, details as to inventions and commercialization and other related information.

As part of the services offered to you through PlaTCOM's website, the information you provide to us may be transferred to countries outside the Malaysia. By way of example, this may happen if any of our servers are from time to time located in a country outside of Malaysia or one of our service providers is located in a country outside Malaysia. If we transfer your information outside of Malaysia in this way, we will take steps to ensure that your personal data and privacy rights continue to be protected. In addition, if you use our services while you are outside Malaysia, your information may be transferred outside Malaysia in order to provide you with those services.

We may use third parties for the fulfillment of our obligations hereunder. However, except as set out in this Policy, we will not disclose any personally identifiable information without your permission unless we are legally entitled or required to do so (for example, if required to do so

by legal process or for the purposes of prevention of fraud or other crime) or if we believe that such action is necessary to protect and/or defend our rights, property or personal safety and those of our users/customers etc.

We may receive personal data about you from third parties. In such event, we may add this data to the data we already received from you for the purposes described in this Policy.

We will not, without your express consent provide your personal information to any third parties for the purpose of direct marketing.

### **Log Information**

When you access PlaTCOM's website, our web servers will automatically record information that your browser sends whenever you visit a website. These server logs may include information such as your web request, Internet Protocol address, browser type, browser language, the date and time of your request and one or more cookies that may uniquely identify your browser.

### **Personal Data Protection**

Leading technologies including encryption software is used to safeguard any data given to us and strict security standards are maintained to prevent unauthorised access.

### **Storage Security**

PlaTCOM adopt appropriate data collection, storage and processing practices and security measures to prevent loss, unauthorized access, alteration, and disclosure of your personal data which shall include your personal information, username, password and data stored on our website. To safeguard your personal data, all electronic storage and transmission of personal data are secured and stored with appropriate security technologies.

You acknowledge that the transmission of information over the Internet is inherently insecure and we cannot guarantee the security of data being sent over the Internet. You are responsible for keeping your password and other login details confidential. We will not ask you for your password except when you log in to the website.

### **Collection Of Non-Personal Information**

We may automatically collect non-personal information about you such as the type of Internet browsers you use or the website from which you linked to PlaTCOM's website. We may also aggregate details which you have submitted to PlaTCOM's website (for example, your age and the town where you live). You cannot be identified from this information and it is only used to assist us in providing an effective service on this website. We may from time to time supply third parties with this non-personal or aggregated data for uses in connection with this website.

### **Third party website**

PlaTCOM website contains links to other websites. We cannot be responsible for the privacy policies and practices of other websites if:

- (a) You accessed the third party website using links from PlaTCOM's website; or
- (b) You linked to PlaTCOM's website from a third party website.

We do not control the content or links that appear on these websites and are not responsible for the practices employed by websites linked to or from our Site. In addition, these websites or services, including their content and links, may be constantly changing. We recommend that

you check the policy of each site you visit and contact the owner or operator of such website if you have any concerns or questions.

### **Sharing of Personal Information**

We may use third party service providers to help us operate our website or administer activities on our behalf, such as sending out newsletters or surveys. We may share your information with these third parties for those limited purposes provided that you have given us your permission.

### **Disclosures**

We may disclose your personal information to our employees, officers, agents, suppliers or subcontractors on a need to know basis only and as far as reasonably necessary for the purposes set out in this Policy.

In addition, we may disclose your personal information:

- (a) to the extent that we are required to do so by law;
- (b) for the administration of justice;
- (c) in order to protect the your vital interest;
- (d) in order to establish, exercise or defend our legal rights; or
- (e) for compliance with any legal obligation to which your right is affected

### **Keeping Our Records Accurate and Contacting PlaTCOM**

PlaTCOM aims to keep information about you as accurate, complete, not misleading and kept up-to-date as possible. You have a right to request access to your personal information and if you would like to review or change the details you have supplied us with, please write to us or contact us at:

Address: **PlaTCOM Ventures Sdn Bhd**  
3501, Level 3, Quill Building 3,  
Jalan Teknokrat 5,  
63000 Cyberjaya,  
Selangor Darul Ehsan

To : **Chief Executive Officer**

Telephone No :. 03-8319 3116

Facsimile No :. 03-8319 3499

Email : [info@platcomventures.com](mailto:info@platcomventures.com)

If you have any questions about this Policy, the practices of our website or your dealings with this website, please contact us by email at [info@platcomventures.com](mailto:info@platcomventures.com) or write to us at the address provided above.

### **Changes to this Policy**

PlaTCOM has the discretion to update this Policy at any time by posting a new version on this website. Please check our Policy page on a regular basis. Regularly reviewing this page ensures you are updated on the information which is collected, how it is used and under what circumstances, if any, it is shared with other parties.